

APC Work Session

Development of Principal Evaluation Tool

November 3, 2021
6:00 PM Zoom Meeting
Meeting Notes

<https://us06web.zoom.us/j/99470552485?pwd=RUw4NEI5ZG5nSkhnY3hteFFBMzI3dz09>

Meeting ID: 994 7055 2485

Passcode: 709712

Meeting Started: 6:02 PM

Attendees:

Abigail Paul, Secretary
Jarrod Decker, Principal
Kelly Mansfield
Jason Gillam, Chair
Renee Rember
Amy Arneson
David Merrill
Sacha Layos, Vice Chair

Members agreed to start with foundational goals for the principal evaluation and then add to and/or refine the evaluation tool in the future. This year, the focus will be on goals that the principal can reasonably provide evidence for, given the short amount of time that is left this year to assemble that evidence. Goals/evidence will be measurable. Connecting the evaluation goals to align with accreditation data the principal is currently assembling was suggested and members agreed to this plan. Community engagement (as measured by volunteer hours), professional development for teachers (as measured by “coffee cup professional development” links in all-staff emails) and maintenance of the Watershed Master Document that allows teachers to access important information any time and interact with that information, editing and commenting, were given as some examples of evidence of principal performance that currently exists. The APC used, as a template, a principal evaluation instrument designed by a charter school in Hooper Bay, Alaska, tailoring it to Watershed’s needs. The APC identified how each goal would be measured. At the next APC meeting, public testimony will be taken and the evaluation tool will be voted on by the APC. Once adopted, the tool will be used in an executive session to evaluate the principal. Only non staff members will participate in that executive session (principal evaluation). A committee to proofread/refine the

document, without changing its substance, prior to the next meeting was formed. The committee includes Jason Gillam, Sacha Layos and Amy Arneson. That committee will meet prior to the next APC meeting.

Meeting Adjourned: 7:58 PM