

**Watershed APC Meeting Minutes
October 17, 2019**

Members present: Jarrod Decker, Jason Gillam, Moira O'Malley, Renee Rember, Abigail Paul, Lisa Beattie, Amy Arneson, Carie Green, Dave Merrill, Kelly Mansfield

Meeting began: 5:35pm

Review of 9/13/2019 minutes: Amy moved, Renee seconded. APC approved.

Agenda Item 1: Head Teacher update

- a) Budget
 - i. Target amount for lease prepay
 - a. Discussion about deciding on an amount to help offset any budget reductions in the future.
 - b. If we have the same budget as this year, Jarrod suggested amount of \geq \$200K.
 - ii. Transportation for field trips
 - a. Transportation policy says can't use parent drivers (personal vehicles) for field trips. It was thought this didn't pertain to charter schools, but looks like it may.
 - b. Unexpected expense
 - 1. coach busing cost estimate
 - a. \$21-22K (~\$4K per trip)
 - 2. rental cars
 - a. parent-drivers covered under rental agreement
 - b. \$5.5-7K
 - c. Homer trip already uses rentals
 - iii. Risk management says we need special field trip insurance
 - a. Jarrod attending a meeting with FNSBSD superintendent, risk management and other head teachers
 - iv. Other expenses
 - a. Possibly upgrade laptop carts
 - b. Digital lottery – need another quote
 - c. Possibly move counselor from 1 day a week to 2 days a week
 - d. Possible addition of a new classroom space
 - 1. Possible reduction in the lease from FNSB tax credit
 - 2. Would need to be discussed with landlord about feasibility/cost
- b) Academics
 - i. New science standards
 - a. Staff reviewed standards at last professional development day
 - b. Current curriculum is achieved by K-8 continuum
 - 1. Will need to incorporate a couple changes such as engineering and other minor adjustments to accommodate the new standards

- c) Communication
 - i. Parent-Student Handbook draft
 - a. Jarrod sent out a draft prior to the meeting for APC to review
 - b. What else to include
 - 1. Purpose of handbook
 - 2. Sibling enrollment
 - 3. Dress code
 - 4. APC
 - 5. Staff
 - 6. Lottery
 - c. TASK: APC to look over draft for next meeting
 - d. GOAL: Final version on website by January 2020
- d) Charter School Conference
 - i. October 11&12 in Anchorage – Jarrod attended
 - ii. Take-aways from the conference
 - a. Review of APC & head teachers/principals – some differences identified
 - 1. Jarrod acknowledged how well Watershed’s APC works together
 - b. Need to post agendas ahead of the meeting
 - c. Discussion about moving the Watershed head teacher position to a principal position
 - 1. Neighborhood school principals hired by FNSBSD superintendent (within principal union)
 - 2. State says APCs hire charter school principals
 - 3. Changes that would happen
 - a. Position change would move from Teachers Union (because currently is head teacher) to Exempt Employee
 - b. Develop evaluation mechanism of principal by APC

Agenda Item 2: Goal Setting

- a) School Climate
 - a. Discussed the results, primarily student and parent responses
- b) Homework Policy
 - a. Jarrod presented a draft outline
 - i. APC asked to review for next meeting
 - ii. Staff have seen the draft – (feedback from 3 as of the meeting)
 - iii. Staff discussion scheduled for next week
 - b. Carie suggested adding a homework assistance section

Agenda Item 3: Next Meeting

November 21, 5:30pm:

Agenda items: Homework, calendar, head teacher update, others?

Meeting adjourned: 7:17pm