

# FNSBSD | TOUCHBASE | ONLINE PAYMENTS | AP EXAM

## Step by Step Screenshots

CLICK LINK - <https://ak-fairbanksnorthstar.intouchrecepting.com>

Then follow the online instructions to get logged into the appropriate portal.

**Welcome to FNSBSD's convenient online payment system.**

Communication

**Fees & Payments**

SchoolCafe Payment System

TouchBase Online Payment

**Parents/Guardians/Students:**

1. Sign into your [PowerSchool Student/Parent Portal](#) (please use a computer internet browser NOT the Powerschool Mobile App or a mobile device).
2. Once signed in, click the icon in the [left panel](#) labeled Fees and Payments (see image on left).

You will be immediately taken to TouchBase without having to sign in...

**ALL OTHER USERS: Sign in below (BR Customers, SD employees, the public)**  
*ATTN: mobile device login attempts do not work. Please use computer internet browser.*


If you are not a parent, but would like to shop FNSBSD's online offerings- [CLICK HERE TO CREATE AN ACCOUNT](#)

User Name

Password

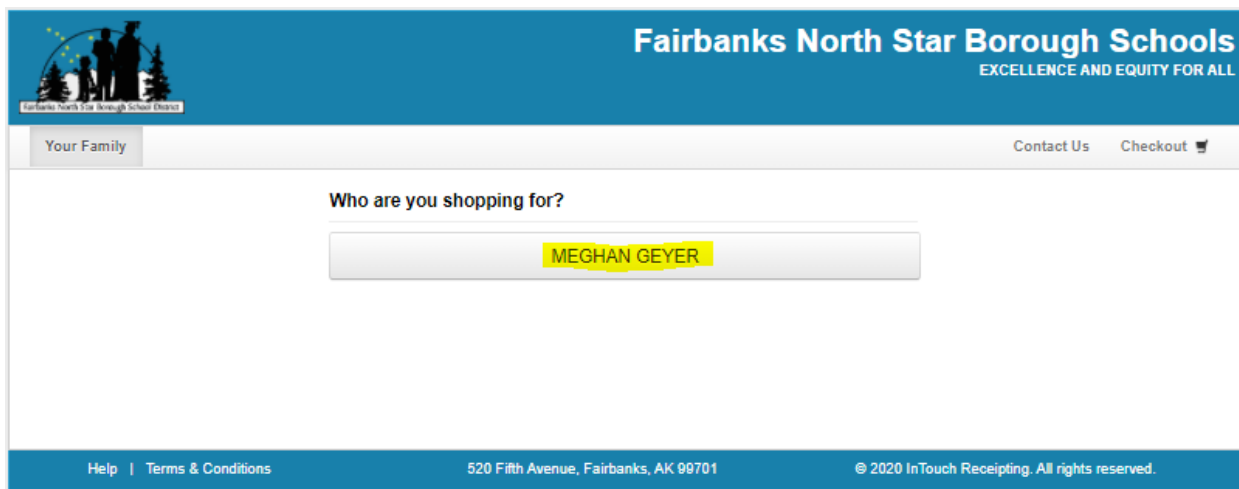
**Please Note**

A convenience fee may apply to online purchases.  
We Accept:



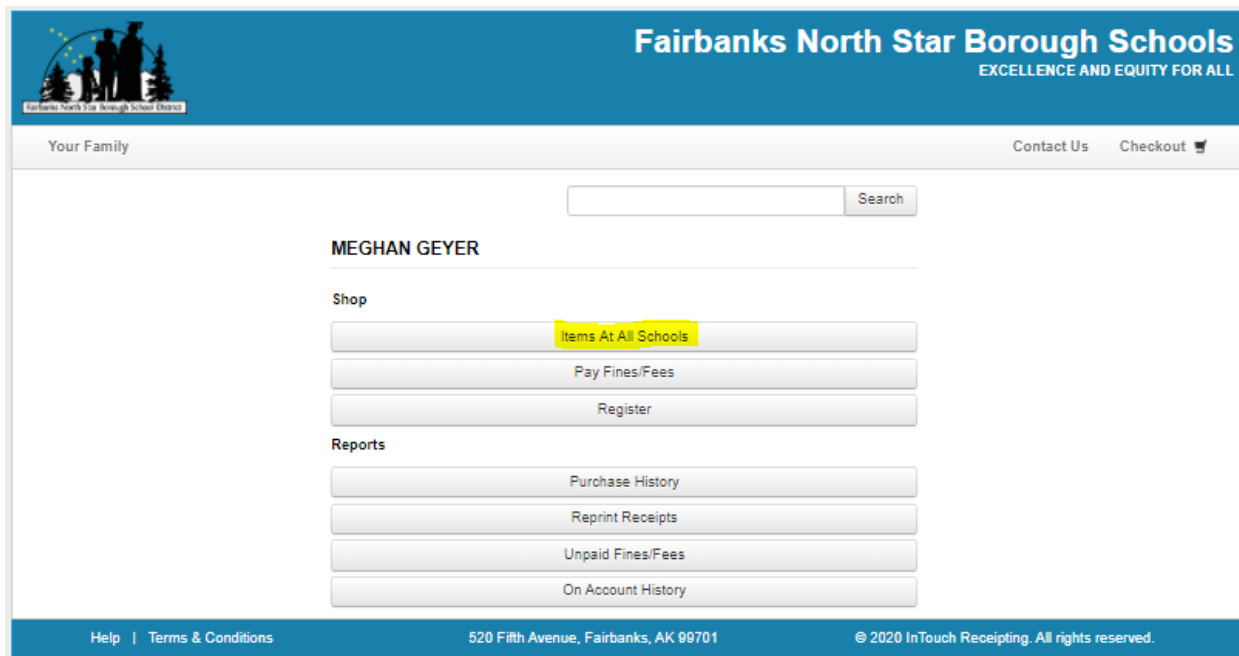
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Select student.



The screenshot shows the top navigation bar of the Fairbanks North Star Borough Schools website. The logo on the left features silhouettes of a family and trees. The main header text reads "Fairbanks North Star Borough Schools" with the tagline "EXCELLENCE AND EQUITY FOR ALL" below it. A secondary navigation bar includes "Your Family", "Contact Us", and "Checkout" with a shopping cart icon. The main content area is titled "Who are you shopping for?" and contains a single button labeled "MEGHAN GEYER". The footer contains links for "Help | Terms & Conditions", the address "520 Fifth Avenue, Fairbanks, AK 99701", and the copyright notice "© 2020 InTouch Receipting. All rights reserved."

Click 'Items At All Schools'.



This screenshot shows the same website interface as the previous one, but with a search bar at the top of the main content area. Below the search bar, the name "MEGHAN GEYER" is displayed. Under the heading "Shop", there are four buttons: "Items At All Schools" (highlighted in yellow), "Pay Fines/Fees", "Register", and "Purchase History". Under the heading "Reports", there are four buttons: "Purchase History", "Reprint Receipts", "Unpaid Fines/Fees", and "On Account History". The footer remains the same as in the previous screenshot.

Click the 'HIGH SCHOOL' category.

The screenshot shows the top navigation bar with the school district logo and name, 'Fairbanks North Star Borough Schools', and the tagline 'EXCELLENCE AND EQUITY FOR ALL'. Below the navigation bar, there is a search bar and a 'Your Family' section. The main content area is titled 'Shopping for MEGHAN GEYER'. Underneath, there is a breadcrumb trail: 'You are here' followed by 'DISTRICT'. Below that, the 'School Type' section shows four options: 'DISTRICT OFFICE', 'ELEMENTARY', 'HIGH SCHOOL', and 'MIDDLE SCHOOL'. The 'HIGH SCHOOL' option is highlighted in yellow. A message below the options reads: 'Please select from a category above.'

Click the location where you are taking the AP Exam.

This screenshot shows the same website interface as the previous one, but with further navigation. The breadcrumb trail now reads 'You are here' followed by 'DISTRICT / HIGH SCHOOL'. The 'School' section lists five options: 'BEN EIELSON JR./SR. HIGH', 'HUTCHISON HIGH', 'LATHROP HIGH', 'NORTH POLE HIGH', and 'WEST VALLEY HIGH SCHOOL'. The 'WEST VALLEY HIGH SCHOOL' option is highlighted with a red rectangular box. The 'Please select from a category above.' message is still present.

Hutchison students will also choose West Valley.

Click the 'Advance Placement Exams' category.

This screenshot shows the website interface with the final selection. The breadcrumb trail now reads 'You are here' followed by 'DISTRICT / HIGH SCHOOL / WEST VALLEY HIGH SCHOOL'. The 'Categories' section shows one option: 'Advance Placement Exams', which is highlighted in yellow. The 'Please select from a category above.' message is still present.

Click the blue 'Buy' button for each AP Exam that you will be taking.

Then click the 'Checkout' button in the top right corner.

**Fairbanks North Star Borough Schools**  
EXCELLENCE AND EQUITY FOR ALL

Your Family Contact Us **\$252.53** Checkout

Shopping for MEGHAN GEYER

You are here [DISTRICT](#) / [HIGH SCHOOL](#) / [WEST VALLEY HIGH SCHOOL](#) / [Advance Placement Exams](#)

Item	Qty	Amount	
AP Studio Art 3D Exam Fee May 4th, @ 11:15am	<input type="text" value="1"/>	<input type="text" value="95.00"/>	<a href="#">Buy</a>
AP Biology Exam Fee May 14th, @ 7am	<input type="text" value="1"/>	<input type="text" value="95.00"/>	<a href="#">Buy</a>
AP Calculus AB Exam Fee May 4th, @ 7am	<input type="text" value="1"/>	<input type="text" value="95.00"/>	<a href="#">Buy</a>
AP Calculus BC Exam Fee May 4th, @ 7am	<input type="text" value="1"/>	<input type="text" value="95.00"/>	<a href="#">Buy</a>
AP Chemistry Exam Fee May 7th, @ 7am	<input type="text" value="1"/>	<input type="text" value="95.00"/>	<a href="#">Buy</a>

Click 'Checkout Step 1: Additional Info'.

**Your Cart**

Customer	Item	Price	
MEGHAN GEYER	AP Studio Art 3D Exam Fee	\$95.00	<a href="#">Remove</a>
MEGHAN GEYER	AP Calculus AB Exam Fee	\$95.00	<a href="#">Remove</a>
		Subtotal	\$190.00
		Tax (0.00%)	\$0.00
		Processing Fee	\$5.15
		<b>Total</b>	<b>\$195.15</b>

[Continue Shopping](#) [Checkout Step 1: Additional Info](#)

PRIOR to finalizing the exam payment you must follow the instructions on the next screen to go to <https://myap.collegeboard.org> and use the unique Join Code listed in your TouchBase checkout to register for each exam.

Once you have completed this process, click each checkbox indicating that you have finished the CollegeBoard registration and proceed on to finish the checkout process through TouchBase.

**Fairbanks North Star Borough Schools**  
EXCELLENCE AND EQUITY FOR ALL

Your Family Contact Us \$195.15 Checkout

### Additional Information

**MEGHAN GEYER**

**AP Studio Art 3D Exam Fee**

Attn: **PRIOR to exam payment** you must register for your AP Exam at the CollegeBoard link below using the specific join code listed. Click the check box once this is completed before moving on to finish the exam payment.

Use join Code: 7Z9QP7  
<https://myap.collegeboard.org>

**AP Calculus AB Exam Fee**

Attn: **PRIOR to exam payment** you must register for your AP Exam at the CollegeBoard link below using the specific join code listed. Click the check box once this is completed before moving on to finish the exam payment.

Use join Code: XM9392  
<https://myap.collegeboard.org>

[Continue Shopping](#) [Checkout Step 2: Payment](#)

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