


TENTATIVE AGREEMENT

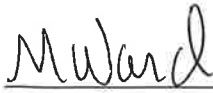
7.4 Mileage Reimbursement

- a. The use of personally owned vehicles for authorized business shall be reimbursed at the standard federal rate ~~or thirty-five cents (35¢) per mile whichever is greater~~. Should the District increase the mileage reimbursement for any employee group during the term of this Agreement, the reimbursement rate will also be increased for education support employees.
- b. Written request for mileage reimbursement must be received by the District Payroll Department by the 10th work day following the end of the month for which the reimbursement is requested.

Payment will be made within fifteen (15) workdays from the date the mileage reimbursement request is submitted.

- c. No reimbursement will be made for travel to the first duty station of the work day. Travel to subsequent duty station(s) will be reimbursed under the provisions of this section. No reimbursement will be made for travel from the last duty station of the work day.
- d. Information Technology employees whose essential duties require the transportation of District technology equipment will receive a premium mileage rate of ten cents (10¢) in addition to the District mileage rate as determined in paragraph (a.) above.


Ivory McDaniel-Ilgenfritz 3/30/22
District Chief Spokesperson Date


Mary Ward 3/30/22
ESSA Spokesperson Date