

FNSBSD JOB DESCRIPTION	
<i>Job Title:</i> Teacher Aide - Swimming	
<i>Supervisor:</i> Building Principal/Administrator	<i>Classification:</i> Classified (ESSA)
<i>Days/Months:</i> 9 months	<i>Grade:</i> 5

Job Summary

Assists certified teacher in teaching the basic skills of swimming, to include water safety.

Essential Job Functions

Instructs students in basic swimming skills and water safety.

Monitors and enforces proper safety rules and activities in swimming area.

Assists certified teacher in implementation of daily lesson plans and record keeping.

Renders emergency first aide if necessary.

Supervises students in the locker room, on the pool deck and in the pool, enforcing pool rules.

Non-Essential Job Functions

Performs other job-related duties as assigned.

Equipment Used

Swimming related equipment and computers.

Independent Decisions

Emergency water safety and use of first aide. Disciplining students in pool area.

Primary Working Contacts

Daily contact with students and academic staff to coordinate schedules.

Responsibility for Cash, Equipment, Safety

Responsible for the safety of students while in the pool building; swimming equipment.

Supervision Received and Exercised

Receives oral and/or written instructions from the building principal or administrator, and swimming teachers. Participates in staff meetings and professional development opportunities as needed.

Unusual Working Conditions

None.

Evaluation

Annual written evaluation.

Physical and Mental Demands

The physical demands of this position require frequent standing, walking, sitting, speaking, and hearing. Requires near vision to write and read printed materials and computer screens.

Requires hearing and speaking to exchange information on the telephone or in person. The employee is regularly required to reach with his/her hands and arms and occasionally lift items weighing up to 20 lbs. Must be able to use carts, ladders, dollies, and stools to assist in moving or shelving items. Requires sufficient arm, hand, finger dexterity to operate a keyboard and other office equipment. Repetitive motions with wrists, hands, and fingers may also be required. Additionally, the employee must be able to communicate by oral and written means in an appropriate business manner and have cognitive skills to understand instructions, readily recall facts and details, handle conflict, and make effective decisions under pressure.

The Fairbanks North Star Borough School District is committed to providing reasonable accommodations, according to the applicable state and federal laws, to all individuals with qualified physical or mental disabilities.

Job Qualifications

The following are required:

1. High school diploma or equivalent.
2. Must possess and maintain certification in Water Safety Instructor, Lifeguarding/Water Park Training, Standard First Aid, and CPR-PR as recognized by the American Red Cross (or equivalent).
3. Must have strong swimming skills.
4. Proven ability to communicate effectively with children.

The following is preferred:

1. Six (6) months of experience in aquatic instruction.

Additional Job Information

Fairbanks North Star Borough School District employees must possess the ability to read and write in English. This includes the ability to communicate in English with school staff, coworkers, and the public. Employees must also have the ability to comprehend and carry out oral and written directions and understand and follow English instructions and written documents.

The Fairbanks North Star Borough School District is an Equal Opportunity Employer.