

FNSBSD JOB DESCRIPTION	
<i>Job Title:</i> Licensed Speech-Language Pathologist Assistant (SLP-A)	
<i>Supervisor:</i> Building Principal/Administrator	<i>Classification:</i> Classified (ESSA)
<i>Days/Months:</i> 9 months	<i>Grade:</i> 11

Job Summary

The licensed speech-language pathology assistant (SLP-A) administers direct and indirect intervention for students to assist a speech-language pathologist in the provision of clinical-educational services for students with speech-language disorders.

Essential Job Functions

Manages behavior using appropriately designed management techniques.

Transports students to/from testing or therapy area when required.

Communicates with students and other professionals to meet the emotional needs of students.

A speech-language pathology assistant (SLP-A) may conduct the following tasks under supervision of the speech-language pathologist (SLP):

- Conduct speech and language screenings utilizing screening protocols specified by the supervising speech-language pathologist;
- Provide direct treatment assistance, excluding dysphasia (as opposed to feeding for nutritional purposes), to students identified by the supervising SLP, by following written treatment plans or protocols developed by the supervising SLP;
- Document student progress toward meeting established objectives as stated in the treatment plan and report this information to the supervising SLP;
- Assist the SLP in collecting and tallying of data for assessment purposes;
- Assist the SLP with informal documentation during an intervention session (collecting and tallying data as directed by the SLP), prepare materials and assist in other clerical duties as specified by the supervising SLP;
- Schedule activities and prepare charts, records, graphs or other displays of data;
- Perform checks and maintenance of equipment.

The SLP-A may perform the following indirect services:

- Perform clerical and administrative functions;
- Organize and manage student data and records;
- Perform clerical duties, such as scheduling of appointments, maintenance of equipment and the set-up of materials for diagnostic and intervention sessions;
- Arrange the educational setting to maintain a safe and positive environment;
- Manage, operate, program and/or monitor equipment and materials;
- Prepare materials for therapy sessions, with input from supervising SLP;
- Perform other duties as assigned by supervising SLP;
- Attend IEP meetings.

The speech-language pathology assistant may not perform the following tasks:

- Conduct swallowing screening, assessment and intervention protocols, including modified barium swallow studies;
- Administer standardized diagnostic tests, formal evaluations, or interpret test results;
- Write, develop or modify a student's IEP in any way;
- Provide intervention for students without following the treatment plan prepared by the supervising SLP;
- Select students for services;
- Discharge students from services;
- Disclose clinical or confidential information either orally or in writing to anyone not designated by the supervising SLP;
- Make referral for additional service;
- Communicate with the student, family or others regarding any aspect of the student's status or service without the specific consent of the supervising SLP;
- Represent him/herself as a speech-language pathologist;
- Write a formal screening, diagnostic, progress and/or discharge report.

Non-Essential Job Functions

Performs other job-related duties as assigned.

Equipment Used

Computer, voice output devices, augmentation devices for communication.

Independent Decisions

The SLP-A is expected to use the Individualized Education Plan (IEP) based upon the unique educational needs of each student.

Primary Working Contacts

Students, the SLP, the multi-disciplinary team, parents.

Responsibility for Cash, Equipment, Safety

Responsible for the safe use, including contra-indications, of all equipment and for the proper care and handling of assigned students.

Supervision Received and Exercised

The SLP-A's work with students is under direct supervision of the speech-language pathologist; however, the SLP-A is expected to:

- Recognize when changes in a student's needs require assistance from the supervising speech-language pathologist;
- Give input to the speech-language pathologist (SLP) regarding the assessment and evaluation of students, when requested;
- Review IEP put in place by the multi-disciplinary team, which includes the SLP. Therapy is delivered in accordance with the goals and objectives set forth in the IEP.

Unusual Working Conditions

None.

Evaluation

Annual written evaluation by building principal with input from speech-language pathologist.

Physical and Mental Demands

The physical demands of this position require frequent standing, walking, sitting, speaking, and hearing. Requires near vision to write and read printed materials and computer screens. Requires hearing and speaking to exchange information on the telephone or in person. The employee is regularly required to reach with his/her hands and arms and occasionally lift items weighing up to 20 lbs. Must be able to use carts, ladders, dollies, and stools to assist in moving or shelving items. Requires sufficient arm, hand, finger dexterity to operate a keyboard and other office equipment. Repetitive motions with wrists, hands, and fingers may also be required. Additionally, the employee must be able to communicate by oral and written means in an appropriate business manner and have cognitive skills to understand instructions, readily recall facts and details, handle conflict, and make effective decisions under pressure.

The Fairbanks North Star Borough School District is committed to providing reasonable accommodations, according to the applicable state and federal laws, to all individuals with qualified physical or mental disabilities.

Job Qualifications

The following are required:

1. Completion of an associates of applied science degree in disabilities with a speech/language support emphasis, or a bachelor's degree in speech-language pathology from an accredited institution, and possession of a State of Alaska Speech-Language Pathologist Assistant license.
2. Completion of 100 hours of verified field work supervised by a licensed speech-language pathologist.

Note: Individuals employed in a position for at least one (1) year preceding July 1, 2004, that includes the practice of speech-language pathologist assistant as defined in AS 08.11.042 may qualify for registration as an SLP-A under the transitional requirements described below. Proof that the individual has been employed in a position for at least one year preceding July 1, 2004, that includes the practice of speech-language pathologist assistant as defined in AS 08.11.042.

3. Successful completion of the competency-based checklist examination from the Speech-Language Pathologist Assistant Registration Application Packet through the Alaska Division of Occupational Licensing.

The following is preferred:

1. Experience working in a public school system.

Additional Job Information

Fairbanks North Star Borough School District employees must possess the ability to read and write in English. This includes the ability to communicate in English with school staff, coworkers, and the public. Employees must also have the ability to comprehend and carry out oral and written directions and understand and follow English instructions and written documents.

The Fairbanks North Star Borough School District is an Equal Opportunity Employer.