

FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT DEPENDENT VERIFICATION REVIEW ACCEPTABLE DOCUMENTATION

(Please note that you may black out all financial and social security information on tax/bank documents)

| Dependent Type | Required Documents |
|---|--|
| Spouse Legally married husband or wife as defined by state law who is a US citizen or legal resident of the US | <p>Marriage certificate AND first page only of 2019 Federal Tax Return* (1040, 1040A, 1040EZ, 8879, or 4868)</p> <p>OR</p> <p>Marriage certificate AND proof of common residency (ex. utility bill**) or proof of financial interdependency (ex. shared bank statement**)</p> |
| Child – Biological under age 26 | Government-issued birth certificate |
| Child – Step under the age of 26 | <p>Government-issued birth certificate AND marriage certificate or equivalent of child's biological parent</p> <p>OR</p> <p>Government-issued birth certificate AND first page only of 2019 Federal Tax Return (1040, 1040A, 1040EZ, 8879, or 4868)</p> |
| Child – Adopted under the age of 26 | <p>Government-issued adoption certificate AND government-issued birth certificate</p> <p>OR</p> <p>Foreign adoption approved by the INS or legal adoption documents from foreign country AND home government-issued birth certificate</p> |
| Child – Guardianship Persons under the age of 18 for whom you have legal guardianship | First page only of 2019 Federal Tax Return (1040, 1040A, 1040EZ, 8879, or 4868) AND court order of legal guardianship |
| Child – Disabled Disabled children over the age of 26 for whom you have the legal responsibility to care | <p>Letter from health care provider or doctor specifying the diagnosis and how the condition prevents the dependent from working/attending school full time AND child documentation (Biological/Step/Adopted/Guardianship)</p> <p>OR</p> <p>Notice of disability determination from the Social Security Administration AND child documentation (Biological/Step/Adopted/Guardianship)</p> |

*Married filing single – employee’s tax return **and** spouse’s return required

**Utility/bank statement documents must be from the past two months

Can’t find your documents? Order them online today as it could take about 3-4 weeks to process and receive your requested item(s).

www.vitalchek.com

www.usbirthcertificate.net

<http://dhss.alaska.gov/dph/VitalStats/Pages/birth/default.aspx>