

FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT  
*Human Resources Department*



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[www.k12northstar.org](http://www.k12northstar.org)

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**Health Care Committee**  
**Meeting Minutes**  
April 11, 2018

**Administrative Center**  
**Location: Room 426**  
1:30 p.m. to 3:30 p.m.

**Health Care Committee Members:**

**Superintendent Appointed Reps:**

Lisa Pearce, CFO, Admin Svs. -**absent**  
Krista Meeks, Ass. Director, Acct Svs.  
Heather Heineken, Director, Admin Svs.

**FEA Reps:**

Lynn Bernheim, HUT  
David Devaughn, BEH  
Jessica Iglesias, MSE

**ESSA Reps:**

Irene Matheis, ESSA President  
Jasmine Adkins-Brown, Technology  
Christopher Rose, Technology

**FPA Rep:**

Barbara Sperl, CRW  
Alt-Kate LaPlaunt, PLC -**absent**

**FNSB Risk Manager (Non-Voting):**

Tony Shumate

**Staff Support:**

Brandi Wehner, Benefits Coordinator, HR  
Sara McBride, Benefits Technician, HR  
Colleen Savoie, Health Care Consultant, Parker, Smith & Feek

**I. Call to Order/Introductions/ Reports**

Called to order at 1:30 by Tony Shumate.

- **Approve Minutes**

*Motion: Approve Minutes*

Moved: Irene Matheis

Second: Barbara Sperl

**All in Favor – Motion Passes**

- **Claims Experience Report YTD**  
-See attached Report

## II. New Business

- **Benefits Communication - Brandi Wehner**  
Updated Website
- **Advance Control Formulary - Wayne and Luke (Teleconference at 1:40)**  
-See attached FNSBSD Pharmacy Benefit Changes and ACF April 2018 Exclusions FNSBSD

Motion: To accept the agenda with some flexibility.

Moved: Jasmine Adkins-Brown

Second: Christopher Rose

(Discussion)

All in Favor – Motion Passes

- **Health Fair – Brandi Wehner**  
September 15th and 16th
- **Employee Wellness Program – Heather Heineken**  
Discussion delayed until next meeting.
- **Review Operating Guidelines**  
(Discussion)

Motion: Review Operating Guidelines paragraph by paragraph and have the Secretary (Sara McBride) make a working document to be reviewed and approved at the next meeting.

Moved: Jessica Iglesias

Second: Lynn Bernheim

All in Favor – Motion Passes

Motion: Extend the meeting for half an hour.

Moved: Irene Matheis

Second: Jasmine Adkins-Brown

In favor: Jasmine Adkins-Brown, Irene Matheis, Jessica Iglesias, Lynn Bernheim, David Devaughn, Christopher Rose

Opposed: Barbara Sperl, Heather Heineken, Krista Meeks

Motion Fails

Motion: Start May 9th meeting at 12:30 p.m.

Moved: David Devaughn

Second: Jasmine Adkins-Brown

All in Favor – Motion Passes

- **Review Responsibilities of the Chair**  
Discussion delayed until next meeting.

### III. Old Business

- **Chair Election – Tabled**

### IV. Adjourn

Motion to Adjourn.

Moved: Jasmine Adkins-Brown

Second: Krista Meeks

All in Favor – Motion Passes

### Upcoming Meeting:

May 9, 2018 1:30 – 3:30, Rm 426, ADC Building