

**Career and Technical Education Advisory Committee**  
Fairbanks North Star Borough School District

Wednesday, November 20, 2019  
4:00 – 5:00 p.m.

520 Fifth Avenue  
School District Administrative Center  
Curriculum Library, Fourth Floor

**AGENDA**

**A. PRELIMINARIES**

- **Call to Order**

- **Roll Call**

Daniel Domke, Committee Chair  
Sean Rice, School Board Member  
Robyn Taylor, FPA Representative  
Melissa Sawchuk, FEA Representative  
JD Calhoun, Student Representative  
Dawn Fitzpatrick, Parent  
Cathy Winfree, Post-Secondary Representative UAF/CTC  
Keith Swarner, Post-Secondary Administrator UAF/CTC  
Dawn Murphy, Explore Fairbanks  
Erin Edenshaw, Fairbanks Native Association  
Joni Simpson, College & Career Coordinator  
Chad Hutchinson, Fairbanks Pipeline Training Center  
Jim Dodson, Fairbanks Economic Development Corp  
Karen Lapp, Foundation Health

Rodney Wolcott, Local 375 Plumbers & Pipefitters  
Missy Lizotte, Department of Labor  
Crystal Morris, Shear Heaven Salon  
Andrea Gelvin, Gelvin Professional Services  
Derek Coryell, Executive Director of Special Education  
Leona McDaniels, Social Services Manager McKinney-Vento  
Virva Elliott, English Language Learner Director  
Linda Fraini, Foster Care Liaison  
Laurie Trotta, Migrant Education Program Director  
Andrea Wade, Counselor (NPH)  
Suzy Coronel, CTE Teacher, (WVH)  
Megan Eilers, CTE Teacher (HUT)  
Audra Forsman, Counseling Technician (NPH)  
Georgia Sandgren, FNSBSD Military Student Support Coordinator

**B. AGENDA**

- **Approval of Agenda**
  - Move to adopt agenda
- **Approval of Meeting Notes**
  - Notes from October 23, 2019

**C. WELCOME**

**D. OLD BUSINESS**

- Recap of October 23, 2019 meeting

**E. PRESENTATION – Build a Profile of a Graduate**

- Melanie Hadaway, Teaching and Learning Executive Director, presenter

**F. NEW BUSINESS**

- Perkins Calendar
- Updates on Survey
- Celebrations
- Updates on Certified Nursing Assistant Program, Introduction to Trades, and Culinary

**G. COMMENTS**

**H. ADJOURNMENT**

**Upcoming CTEAC Meetings**

February 12, 2020

April 29, 2020

Career and Technical Education (CTE) Advisory Committee  
Fairbanks North Star Borough School District

Wednesday, October 23, 2019  
4:00 – 5:00 p.m.

520 Fifth Avenue  
School District Administrative Center  
Boardroom

**MEETING NOTES**

**A. Preliminaries**

**1. Call to Order & Roll Call**

College & Career Coordinator, Joni Simpson called the meeting to order at 4:00pm in the Board Room at the FNSBSD Administrative Center, 520 Fifth Avenue, Fairbanks, AK 99701.

Committee Members Present:

Robyn Taylor	Melissa Sawchuk	Dawn Fitzpatrick
Dawn Murphy	Andrea Gelvin	Virva Elliott
Linda Fraini	Andrea Wade	Derek Coryell
Suzy Coronel	Audra Forsman	Joni Simpson

Committee Members Absent:

Daniel Domke	Sean Rice	JD Calhoun
Cathy Winfree	Keith Swarner	Erin Edenshaw
Chad Hutchinson	Jim Dodson	Rodney Wolcott
Missy Lizotte	Crystal Morris	Leona McDaniels
Laurie Trotta	Megan Eilers	

Staff Present:

Julie Luddington

**B. Agenda**

1. Approval of Agenda Robyn Taylor moved to approve the agenda. Andrea Wade seconded the motion. Motion approved.
2. Approval of Meeting Notes
  - First Meeting- No previous notes

**C. Public Comment**

1. None

**D. Old Business**

1. None

**E. New Business**

1. **Purpose** – Joni Simpson shared a PowerPoint presentation and discussed partnership between education system and business. Reviewing, planning, and implementation of CTE pathways. CTE Funding through district allocation and Carl Perkins Grant. Looking at past district data. Implementing student surveys to collect information on what students want/need in CTE. Labor market data ensuring FNSBSD CTE is on target for career readiness.
2. **Current State of CTE – Celebrations**
  - a. Thirty-eight (38) students completed Certified Nurses Assistant classes earning nine (9) college credits and CNA certification (2018-2019).
  - b. North Pole High Culinary – Catering for FNSBSD events.
  - c. Forty-eight (48) students completed Introduction to Trades classes (2018-2019). Process Technology class added with students earning three (3) college credits. Process Technology students also received \$20,000.00 in scholarships from BP.
  - d. Ten (10) students from Introduction to Trades classes entered in to federal apprenticeships. (2018-2019).
  - e. Nine hundred and forty-seven (947) Technical Skills Assessments taken by FNSBSD students in 2018-2019.
  - f. Two hundred and seventy-five (275) students took Tech Prep classes earning 825 college credits.
  - g. CTSO's (HOSA, FFA, SkillsUSA, Ed Rising)
    - a. Melissa Sawchuk spoke about WVH HOSA partnering with Foundation Health to promote healthcare leadership skills. Once per month activity. First activity on Monday, October 21, 2019 involved 26 WVH and HUT students. Students wore scrubs to school that day and visited FMH to learn about job opportunities, and see health career employees in action.
  - h. Five hundred students took CTE classes in 2018-2019.
  - i. Hutchison High School Welding instructor, Pete Daley awarded Industry Trades Teacher of the Year at Alaska ACTE Conference 2018.
  - j. Four FNSBSD CTE teachers received NCCER certification.
  - k. Transportation, Distribution, Logistics curriculum revised. Working to have all instructors ASE certified.
  - l. Internship program at Ben Eielson being expanded. Currently approximately 18 students attending.
  - m. FNSBSD CTE includes seven (8) pathways at this time.
    - Health Science
    - Culinary
    - Engineering
    - Welding/Metals
    - Auto
    - Arts/AV
    - Building Trades
    - IT – Curriculum in revision at this time. Will include Cyber Security and Computer Tech.

Emergency Services pathway in development. Will include ETT, EMT, Law Enforcement.

### 3. Perkins V

- a. **Advisory Committee Role** - Joni explained the necessity of commitment to pathways and support of Career Counseling.
  - i. **Changes in Perkins V** –  
Decisions made based on data.

Increased stakeholder involvement.  
Revised accountability indicators, including Work-based Learning Credential attainment.  
Post-secondary credit attainment  
Enhances efforts to serve special populations. Homeless, student Military, and chronically unemployed added.  
Encourages Innovation  
Expands to grades 7-12

**ii. Local application due June 30, 2020**

Must include:

Comprehensive Needs Assessment  
Performance data  
Labor market needs  
Student needs  
Size and scope of programs  
Progress of implementation of Programs of Study  
Recruitment and retention of CTE faculty, with adequate training provided  
Equity and access

**4. Last Minute Updates:**

- a. Introduction to Trades program unique – CTE Research Network <https://cteresearchnetwork.org/> possibly interested in conducting a study.
- b. Career Trees – All high schools to receive posters
- c. CTSO expansions
- d. North Pole High school in the news! Arctic Innovation winners. Andrew Slagle's Intro to Engineering and Robotics students.
- e. Researching Hydroponics for NPH Food Service and Culinary
- f. Future North Pole High Food Truck for Culinary classes would bring in several pathways to run all aspects of truck.
- g. Cosmetology has lots of interest!
- h. College & Career Coordinator, Joni Simpson named National ACTE Fellow.

**F. Comments**

Audra Forsman inquired about student surveys, wondering if they were new. Ms. Simpson stated in fact the surveys are new, and we hope to create them in a more student friendly language.

Melissa Sawchuk mentioned that Healthcare careers students are not aware of many careers in the field. How do we get them there? Ms. Simpson stated that the previously mentioned student survey written in a student friendly language could be the answer.

Suzy Coronel noted that we should consider an ANE representative on the committee.

**G. Adjournment**

Andrea Gelvin moved for adjournment; Linda Fraini seconded the motion. No objections. Motion carried. Meeting adjourned at 4:49pm.