

FMD

164 Employees, 163.8FTE

Our Department is broken into 4 main areas: Administration, Maintenance, Custodial & Grounds, and Building Rentals

- Director
 - 1 Admin Secretary
 - 1 Locksmith
- Custodial & Grounds Manager
 - 1 Zone manager
 - 1 Districtwide Lead
 - 30 Head custodians
 - 27.8 Day custodians
 - 57 Shift custodians
 - 8 Roving Custodians
 - 4 Grounds Technicians
- Construction/Project Manager
 - 1 Parts person
 - 1 Parts expediter
 - 1 auto mechanics
 - 3 carpenters
 - 1 Painter
 - 1 Equipment Repair
- Electrical Administrator
 - 3 Electronic Techs
 - 5 Electricians
 - 1 wire puller
- Mechanical Foreman
 - 3 Controls techs
 - 2 Boiler techs
 - 3 plumbers
 - 2 Preventive Maintenance tech
- Theater Manager
 - 1 Building Rentals Admin Secretary

The Facilities Management Department ensures a safe, clean, and inviting environment to learn, work, and play.

We manage and maintain

- 30 schools
- 4 additional buildings
- We clean and maintain approximately 2,458,422 square feet of building space
- We have over 600 acres of parking lots, roads, playgrounds, and fields

- Our fleet consists of 69 vehicles, the average age of which is 15 years. We also have mowers, tractors, loaders, skid steers, and four wheelers.

FMD is support staff for the buildings and the staff that use our buildings

As time allows, we do small projects up to and including remodels and new spaces

We use a W/O system to report and track issues in our buildings. Last year 9,518 work orders were opened, 2,358 of those were PM work orders. We closed 9,429 work orders, and cancelled 195. On any given day we have approximately 1,500 work orders in our workflow.

We also use the W/O to prioritize and schedule the work

We perform state mandated PM on all of our buildings 2 times a year that helps us find and fix problems before they become big problems.

We work with the borough on school construction projects

Apply for grants for construction projects

Administer contracts that we have for district wide services such as pest control, trash services, fire alarm monitoring, and elevators

Our Custodians are responsible for cleaning our schools and doing light maintenance. We use a Tasked Base Cleaning Model to accomplish this.

Our budget might seem large at \$22.5 million, but when you break it apart \$6.6 million is for utilities, 14.5 million is for staffing, \$1.2 million is for supplies, and \$200K is for replacing aging equipment

As a department we have made many changes over the years to keep from reducing the number of employees

Eliminating Department Leads

Reducing Over Time

Going Paperless

We have taken the following reductions as a department over the last 10 years:

9/10 1 maintenance mechanic

12/13 2 maintenance mechanics

12 custodians

13/14 4 custodians

We also lost our whole list of Sub custodians this year, we now use a sub caller program to fill in for absences.

15/16 1 Admin Secretary

15/16 We added back 4 FTE (monitors to reduce OT and cover for building rentals on the weekends)

16/17 1 Exempt Project and Grounds Manager

17/18 1 maintenance mechanic

1 Grounds Mechanic

10 Custodians

18/19 Added 2 Custodial Positions

19/20 No Additions or Reductions to Staffing

Over the last 10 years we have lost 28 employees

With rising costs further cuts will end up directly affecting the classroom. We will have to reduce our level of service.

