

Fairbanks North Star Borough School District
Policy Review Committee

Monday, November 23, 2015
5:00 – 6:30 P.M.

Board Room - Administrative Center

A G E N D A

- I. Call to order**
- II. Roll call**
- III. Adoption of agenda**
- IV. Approval of minutes from the October 8, 2015 meeting**
- V. Public Comment**
Public comments on items are limited to three minutes per person. People on the sign-up list will be called first. If there is time, people who did not sign up may address the committee. A person testifying must state their name and address for the record.
- VI. Old Business**
- VII. New Business**
 - A. New members
 - B. Policy Flow
 - C. Policy Status
 - D. Meeting Schedule
- VIII. Comments/Announcements/Other**
- IX. Adjourn**



Fairbanks North Star Borough
School District
520 Fifth Avenue
Fairbanks, AK 99701

Fairbanks North Star Borough School District
Policy Review Committee

Thursday, October 8, 2015
5:00 – 6:30 P.M.

Room 426 - Administrative Center

MINUTES

I. Call to order

Sue Hull called the meeting to order at 5:02 p.m.

II. Roll call

Present:	Sue Hull	Randy Pitney	Maureen Meeks
	Scott Calder	Connie Clooten	Ricky Burroughs

Absent	Haley Brooke	Troy Lumpkin
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III. Adoption of agenda

Mr. Calder motioned to adopt the agenda.
Ms. Meeks seconded the motion.
Agenda adopted without amendments.

IV. Approval of minutes from the September 21, 2015 meeting

Mr. Calder motioned to adopt the minutes.
Ms. Meeks seconded the motion.

Mr. Burroughs name should be corrected to “Ricky Burroughs”. All references to his name should be corrected.

Agenda adopted with no objections.

V. Public Comment

No public comments.

VI. Old Business

A. School Board Policy 811 *Employee and Volunteer Use of Electronic and Social Media Communication*



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Assistant Superintendent Schmidt summarized the attorney's comments about this draft policy. There is concern that the policy is too generic and does not make a statement of the district's stand on the topic of electronic and social media. It may be better to not have a policy than the current proposed one that does not present a clear purpose.

Based on these comments, the Committee decided to put this proposed policy on hold until a new one can be drafted by the Administration. PRC will review the draft at a later meeting.

Suggestions were made to look at other district in the State and see if they have policies that could be used as examples.

Mr. Calder motioned to postpone this agenda item till a later meeting when there is a new draft to review.

Ms. Meeks seconded the motion.

Motion approved with no objections.

VII. New Business

A. School Board Policy 985.4 (New) *Graduation Attire*

This would be a new policy. The current practice is that principals make the decisions on graduation attire and any exceptions requested by students and families. In spring 2015, there was a student and her family who bypassed the school principal and went to the Board to ask for permission to wear Native regalia at her graduation. The Board sent the decision back to the school principal.

Assistant Schmidt read Policy 985 Commencement Ceremony Participation for reference and discussion.

PRC members asked Assistant Superintendent Schmidt if the current practice has been working and what the principals' want. Mr. Schmidt reported that principals would like the current practice to remain unchanged to allow them to make decisions about graduation attire. PRC was concerned on how to develop a policy that would address all attire exceptions and the effectiveness of such a policy.

Mr. Schmidt recommended that instead of a policy, an administration regulation (AR) be developed to deal with graduation attire. The AR would explicitly state that the principal will make the decision about graduation and any exceptions that may be allowed

VIII. Comments/Announcements/Other



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IX. Adjourn

Sue Hull adjourned the meeting.



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Fairbanks North Star Borough School District Policy Review Process

Board President determines policy need and directs Superintendent or Department Managers to identify needs and notify Assistant Superintendent



Assistant Superintendent supervises and monitors the process.



Governance



Relevant Department

Policy Review Committee

Legal Review



Administrative



Relevant Department

Management Team

Legal Review

First Reading



Revise as Needed



Second Reading & Adoption

ADC Policy Review will be held every third Tuesday of the month @ 10AM, Room TBD.

AR 286 Policy Review Cycle	Status	Action	Gov/Adm	Complete
Chapter 5 General Employee	Due SY 2015-16	Assigned to HR department	Adm.	
Chapter 6 Employee Group	Due SY 2015-16	Assigned to HR department	Adm.	
Chapter 11 Community	Initiated SY 2014-15. See below for current status*	Assigned to Public Relations	Gov.	
Chapter 12 Agency Relations	Due for review SY 2014-15	No action taken during SY 2014-15. Assigned to Grants/Special Projects	Adm.	
Chapter 3 Administration	SY 2013/14 review incomplete: 321.1 Qualifications of Super 321.6 Evaluation of Super 324 +.1 Building Administration 326 Eval of Prof Staff Admin 370 SD annual report	Gena aware of status of chapter and individual policies not revised. Assigned to Superintendent. 324&632.3-Rec'c 10.14.15 -> ADM	Adm.	
Chapter 13 Facilities	Scheduled SY 2012-13. Some review initiated, no policy changes processed.	Assigned to Facilities Maintenance.	Adm.	
Chapter 8 Technology	Scheduled SY 2011-12	Ongoing. See social media policy below. Assigned to Technology.		
Chapter 1 Foundations	Taken out of order. Scheduled for review 2016-17. But initiated SY 2013-14.	SY 2013/14 review incomplete. Assigned to Assistant Superintendents.	Gov.	
Chapter 2 Board	Taken out of order. Scheduled for review 2016-17. But initiated SY 2013-14	SY 2013/14 review incomplete. Assigned to School Board.	Gov.	
Administration's Policy Review	Status	Action		
*Chapter 11 First segment through 1131	PRC reviewed, vetted by Jill, M-	Board adopted at March 2015 meeting.	Gov./Adm.	4.1.15

AR 286 Policy Review Cycle	Status	Action	Gov/Adm	Complete
	Team forwarded to Board.			
*Chapter 11 SBP 1132 district records	Admin committee of Tim Larabee, Johanna Carson and B Sch met several times and sought legal opinion. In cursory review, Jill noted statute change would require policy revision.	Requested Borough Legal send report on necessary revisions to Gena, who can forward to responsible department.	Adm	
*Chapter 11 parent engagement policies	Not initiated. Was told to wait for Parent Engagement Task Force report.	Now expecting formation of Parent Engagement Committee as standing committee of the Board. Expect committee will be tasked with policy review + rewrite. [Side note: SBP 236 needs revision to include PEC as standing committee] Policy development tasked to EEO Office per Strategic Plan.	Gov.	
Social Media Policy	First reading in from of school board June 2, 2015, after review by PRC. Admin committee reworked after Boro legal vet.	Under review by John Sedor. Needs to go back to school board for second reading and adoption. PRC moved to start over 10.08.15	Gov.	
SBP 1031 Attendance	Boro ordinance on homelessness passed February 26th; ARs approved in June.	advertising campaign underway, changes to SRRH, launch at start of SY 2015/16. Need to contact Borough Legal for input on incremental amount.	Adm.	July 2015
SBP 1068 Erin's Policy	AR drafted. No further action until legislature acted on statute. Sex abuse and dating violence bill signed into law by governor with	Awaiting direction from Board, since bill expanded to include dating violence and policy needs to follow suit. ADM compliance mtg on 10.14.15	Adm.	

AR 286 Policy Review Cycle	Status	Action	Gov/Adm	Complete
	effective date of June 2017.			
SBP 1027 Homeless Children and Youth (McKinney-Vento Act)	Under construction by federal programs staff	Typical review path expected.		
FERPA	Started review SY 2013/14	Need to re-convene committee		
AR 1062.4 Concussions	A review was initiated summer 2014	Mel was involved. Emailed Mel for an update July 16, 2015.	Adm.	
SBP + AR 1023 Students on Visas	Administration initiated a review and re-write in winter 2014	Laurel Hunt, Info Services, says that school district is expecting an adjudication which could impact the policy/AR. Awaiting that before proceeding.		
Video cameras				
Advancing curriculum during AMP testing				
Board's Interests				
Principal selection process	On hold per Heidi Haas until end of principal screening committees this spring	No action until June 2015 board work session		
Current PE waiver for sports participation	Sue Hull offers to draft wording			
Home school/correspondence				
Graduation Attire SBP 944 + 985	Public Comment at May 12, 2015 meeting. Board wants to review.	Basic research done. Draft written, but have questions for the Board noted in June 11 email to KG. Plan: assign to Dan Schmidt and vet questions through principals this fall. Aim to have policy and AR in place by December 2015. PRC agreed to AR on SBP 985 10.8.15	Adm.	
935.3 Organization and Operation of a Charter School	Define diversity and term limit and Section 2 about staffing needs to be			

AR 286 Policy Review Cycle	Status	Action	Gov/Adm	Complete
	updated. Charter schools follow the district's personnel practice			
Chapter 1: Gender Identify	Dan research more on this subject			