

**FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT
BOARD OF EDUCATION
FY 2016– 2017 Citizens Budget Review Committee**

Thursday, November 12, 2015 ~ 5:30 – 7:00 PM Administrative Center – Boardroom

AGENDA

I. Call to Order

II. Roll Call

Board Committee Member

Allyson Lambert (Chair)

Heidi Haas (Board Member)

Citizen Committee Members (appointed by Board Member):

Joe Hayes (Dominique)

Chris Dean (Gentry)

Becky Williams (Hull)

Joseph Blanchard (Rice)

Tammy Dauma (Col. Sean Williams)

Charlotte Larue (O'Brien)

Ms. Noelle Hohnecker (Col. Richard Cole)

Dawson Mann (Regional Student Council ~ Lathrop)

Staff Members

Dr. Karen Gaborik, Superintendent

Robin Mullins, Director of Business Services

Lisa Pearce, Chief Financial Officer

Sandra Weaver, Budget Specialist

III. Adoption November 12, 2015 agenda

IV. Approval of minutes from the November 5, 2015 meeting

V. AGENDA

New Business:

✚ **Assistant Superintendent Sandy Kowalski** ~ What happened with the cuts from 15-16 (impact to schools/programs)? Example: Nursing, secretaries, RTI, secondary cuts, etc..

✚ Continued Work on the Report that the CBRC will present to the Board of Education on Monday, November 16, 2015.

VI. Comments

VII. Adjourn

**FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT
BOARD OF EDUCATION
Citizens' Budget Review Committee - Meeting Minutes
Administrative Center - Board Room
520 Fifth Avenue, Fairbanks, Alaska
November 5, 2015**

A. Preliminaries

1. Call to Order & Roll Call

School Board Member Chairperson Allyson Lambert and FY 16-17 Citizens' Budget Review Committee Board Member called the meeting to order a 5:38 PM. Citizens' Budget Review Committee meetings are being recorded and will be available on the district's website.

Board Committee Members Present:

Allyson Lambert (Chair)

Citizen Committee Members Present:

Tammy Dauma (Col. Zemp)

Joseph Blanchard (Haas)

Becky Williams (Hull)

Joe Hayes (Dominique)

Citizen Committee Members Absent:

Noelle Hohnecker (Col. Rice)

Chris Dean (Gentry)

Dawson Mann (Regional Student Council Member)

TBA (Rice)

Staff Present:

Dr. Karen Gaborik, Superintendent

Lisa Pearce, Chief Financial Officer

Sandra Weaver, Budget Specialist

Robin Mullins, Director of Business Services

2. Adoption of the November 5, 2015 Agenda

Joe Blanchard made a motion to adopt the November 5, 2015 Minutes, Tammy Dauma seconded the motion and it carried unanimously.

3. Adoption of the October 22 2015 Minutes

Joe Blanchard made a motion to adopt the October 22, 2015 Minutes, Becky Williams seconded the motion and it carried unanimously

B. Old Business:

2016-17 Citizen Budget Review Committee Community Priorities

Allyson Lambert asked if anything should be changed of the CBRC priority chart.

- Becky Williams suggested that the class size priority moving to green category rather than yellow
 - Joseph Blanchard – asked the committee to be careful on discussion of “not” cutting the class size because that would mean that the classified staff would be effected.
 - There was a request to see the information of what the effect would look like to adjust the class size.

- As done in the past, the information is displayed for all to see, and with the CFO's interaction worksheet the different scenario request can be met to see what adjusted information would look like.
 - It was pointed out was the Strategic Plan addresses lower class size as a priority.
- Joe Hayes asked how big the scope on cuts for the budget is. Are we looking for other data? How many hours do students need to be in class? Thinking outside the box; 4 days a week school/work week, etc.
 - Superintendent Karen Gaborik and the Administration have established many working groups and gathering valuable input from many resources.

C. New Business:

Executive Director Melanie Hadaway presented an overview of the Curriculum Department;

Handouts:

- Attached to the minutes is Melanie's Handout ~ *Summary – Digital Curriculum Materials vs. Traditional November 2, 2015*

Comments and highlighted information of the handout:

- Publishers charging the same amount for on-line as a bound book
- Becky Williams how did cuts effect your department?
 - Prioritizing needs
 - Creative budgeting
 - Standards considered
- Prioritized needs
- How has ITT's being cut effected the district?
 - Limited visits to schools. Impact to the prep work for "AMP testing"
 - ITT's focus primary focus:
 - Elementary is the Canvas program "on-line" learning
 - Secondary is with "distant learning"

Activities – **Chief Financial Officer Lisa Pearce and Districtwide Activity Coordinator Steve Zanazzo** presented the requested information of the funding and information on the district wide activities.

Handouts:

Fairbanks North Star Borough School District – Activity Funding Summary

- Principal and Activity Directors decide how the General Fund money will be spent/allocated:

Examples:




- Equipment
- Rotation for uniforms (4 year rotation)
 - allows for mid-range cost for the uniforms
- SAS contracts:
 - Noted: Established amounts of the contracts follow within the bargaining unit's agreement
 - If the clubs want additional personnel/coaches, parents and students fundraise for the funding of the additional staff and travel related to them
- Activity Coordinators have been in the positions for a lengthy amount of time

- Not only does the general fund allocate funds for activities, 50 % of the cost for activities is student/parent/club fundraising, gate receipts, etc.
- Do we establish fundraising goals? The individual school’s process of planning budgets with limited resources is challenging:
 - Scheduling
 - Activity Directors and Coordinators meet with coaches for the planning of scheduling and setting the season’s priorities
 - Established budgets are based on how many trips, uniforms, etc.
- What happens when a team doesn’t have enough funds to pay for the expenses for the season?
 - Schools work with programs to pay for the season; additional fund raising established. Normally, the season’s expenses and revenue projections are balanced
 - Booster club’s contribute a large amount of funds for the season’s expenses
- Operating funds pay for coaches, stipends, typically booster clubs pay for travel, rentals, officials, etc.
- Cheerleading is one of the fast growing activities with participation of students
- Is it possible to get more sport funds from the community?
 - Banners displayed in gyms; businesses *are* supporting the schools
- If the district was to eliminate the funding, could there be a charge for “activity” fee to all students?
 - Currently there isn’t an “every student” charged flat fee for activities
 - Some core classes have fees
 - Pay to Play – Charging a fee would have challenges:
 - Organization of the Pay to Play would be extensive
 - Entitlement to participate
 - After the Pay to Play cost, there would still be further fees and cost to participate
 - Support staff needed for organization
 - Anchorage has a Pay to Play in their district
 - In the late 80’s Fairbanks had a Pay to Play for a limited time
- Outsourced: MOA’s for the outsourced sports are established to assist in cost. Example: maintaining ski trails, soccer fields, baseball fields, etc.

The CBRC completed document for the November 16th presentation must be delivered to Board Administrative Assistant Sharon Tuttle on Friday, November 13th.

Format of the report: The sample of the PTA bullet points of topics is preferred.

“Green” priorities; Becky Williams will create the “green” priorities in a bullet format and send them to Sandy Weaver on Monday, November 9, 2015 to share with the committee.

-  Green: Priorities
-  Yellow: Second priorities
-  Red: Stop/change/restructure

Review of the CBRC comments for the assigned task:

✓ **Activities: Acceptable**

- The Citizens Review Board for the Fairbanks North Star Borough School District Budget believes that extracurricular activities are essential components to enrich our children’s lives. In the current budget atmosphere we encourage the School District to examine creative solutions including business outreach, staff and faculty reassignment, and greater parental partnership to retain our extracurricular activities without diverting important fiscal resources from our core mission.

- ✓ **Curriculum: Revised**
 - The CBRC supports the curriculum department in a manner that aligns with the Strategic Plan.
- ✓ **Teen Options: Revised**
 - CBRC supports giving teen's options, encouraging administrators to look at alternatives.
- ✓ **Class size: Acceptable**
 - CBRC supports maintaining class size at its current level with not additional increases. If class size needs to be increased during the budget year, we recommend that efforts be used to decrease support staff and administration before class size is increased.
- ✓ **Generalist: Revised**
 - The possibility of combining duties to be a more generalist at all levels.
- ✓ **Hours of Operation: Revised**
 - Recommend to review the hours of operation as a possible cost savings to the district
- ✓ **Number of Schools: In progress**
 - Becky Williams offered her assistance to help Dawson establish the committee's

Presenting at the November 16, 2015 meeting at 7:30 is Citizen Budget Review Committee Member Joe Blanchard, and other committee members are welcome to join the presentation.

Topics for the following meetings:

- ✚ What happened with the cuts from 15-16? Nursing, secretaries, RTI, etc. – Superintendent Dr. Karen Gaborik will invite **Assistant Superintendent Sandy Kowalski** on November 12th to speak of the 2015/16 mentioned cuts and the 2015-16 secondary cuts impact to schools/programs.

On Monday, November 16, 2015, the CBRC members will present the priorities to the Board of Education; preparation is ongoing for the report to the Board of Education.

Audio of the Citizen Budget Review Committee meetings can be heard on the following site:

<http://www.k12northstar.org/boe/meeting-minutes>

The meeting adjourned at 7:00 PM

Minutes respectfully submitted by Sandra Weaver

2015-2016 CBRC Priorities

- The CBRC supports S.T.E.M/S.T.E.A.M as this supports the “Strategic Plan”
- The CBRC supports increasing CTE programs.....
- The CBRC supports increasing the BEST Program. Expanding the program and services available through BEST is in alignment with the “strategic Plan”. It allows non-traditional students and student athletes to stay within the district as they pursue their goals.
- The CBRC supports increasing student achievement through Core Post-secondary/college prep opportunities through structuring the college prep program to make sure all college bound students are ready for college level courses without having to take remedial levels during first year of college.
- The CBRC supports the need for consistency in the nursing departments at all school level, one nurse per school. CBRC is concerned of legal ramifications due to job sharing in this department regarding supporting 504C, special education students, allergies, asthma, diabetes, and many other medical situations. School attendance will be affected when there is not a nurse in the building.