

## Are you moving this school year?

It is very important to let your child's teacher and school secretary know when your child's last day at school will be.

### Elementary School Grades

A parent withdrawing a student from elementary school should contact the school to schedule a parent conference.

### **RELOCATION OUTSIDE THE DISTRICT**

*Before the Last Twenty (20) Days of School: \*Before April 22, 2019*

The sending school/teacher will issue withdrawal grades to date and the student must report to the receiving school for completion of the school year. It is the parent's responsibility to enroll the child in the new school. The receiving school has the responsibility to make the child's placement decision regarding the next grade.

*Between the Last Twenty (20) and Eleven (11) Days of School: \*April 22-May 3, 2019*

The sending school/teacher will issue withdrawal grades to date and enrollment in the new school is recommended. If enrollment is not possible, then arrangements must be made for the student to take the final tests, where applicable, with the new school district. It is the parent's responsibility to enroll the child in the new school. The receiving school has the responsibility to make the child's placement decision regarding the next grade.

*During the Last Ten (10) Days of School: \*May 6-17, 2019*

The sending school/teacher will grant final grades by averaging grades earned to date. The sending school/teacher will recommend placement for the following year.

*School Board Administrative Regulation 972.2*

*\* Date applies if we do not have to make up days for bad weather*