

# Academic Travel Approval Form

THIS FORM MUST BE COMPLETED AND TURNED IN ONE DAY PRIOR TO TRAVELING OUT OF DISTRICT.

*Lathrop students involved in extracurricular activities with one or more F will not be eligible to travel outside of district. Grades will be checked prior to travel.*

**DIRECTIONS:**

1. Grades of traveling athletes will be pulled from PowerSchool by Monday morning the week of travel.
2. Administration will circle the class periods the student is failing.
3. Student will be given this form by their coach or sponsor.
4. **Students must only have signatures for each circled period showing that they are passing or failing that class.**
5. This form must be returned to the main office a day prior to travel.
6. All **circled** periods must have teacher signatures and Passing or Failing circled.
7. Students will still have to complete the regular pre-arranged absence form.

Name: \_\_\_\_\_ Date: \_\_\_\_\_ Grade Level: \_\_\_\_\_

Absence from: \_\_\_\_\_ Through: \_\_\_\_\_

Reason for Absence: \_\_\_\_\_

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Period	Subject	Passing	Failing	Teacher Signature
1 <sup>st</sup>		Passing	Failing	
2 <sup>nd</sup>		Passing	Failing	
3 <sup>rd</sup>		Passing	Failing	
4 <sup>th</sup>		Passing	Failing	
5 <sup>th</sup>		Passing	Failing	
6 <sup>th</sup>		Passing	Failing	