

Agenda: Grant Manager Training  
Tuesday, December 17th 2019 at 1:30 - 3:00 PM  
Admin Center - Room 341

Full Group 1:30 PM - 2:00 PM

- Introduce yourself, the grant(s) you manage, and share something great (with your grant, students, or staff) that you have seen lately.
- [FY21 Budget workbook](#), adjusted benefits for health and life (+2%), negotiating indirect rate (still 6.18%, may increase or decrease in March 2020)
- Year end spending deadlines
- Projecting salaries through fiscal year end
- Docusign will start with Travel Authorization forms
- 10 minutes for - [Test Your Ethics Quiz](#)

Break Out Group Rotation 2:00 PM - 2:40 PM

- Download the [FY21 Budget workbook](#)
  - Enter your FY20 grant budget into the FY21 workbook to compare
- Start at [FNSBSD Grant Management Resources](#) webpage
  - Go to DEED, EDGAR, and UGG - What is new?
- How not to manage grants: case studies
  - [Misuse of grant funds from the Newsminer](#)
- Desiree w/ DODEA GMs  
Summarize and discuss community of practice, 1:1 closeout, evaluators, etc.

Full Group 2:40 PM - 3:00 PM

- Share your recommendation: book, movie, article, show, podcast, etc.
  - [Grant Proposal Competition Winners](#), [Grant Professionals Literature Review](#)
  - Knives Out - Movie from Derek Coreyll
  - Atypical - Show from Ella
  - There, There by Tommy Orange - Book from Charleen
  - Game of Thrones - Show from Brenda
  - White Privilege - Book from Yatibaey

[Evaluation](#)