



Ticasuk Brown Elementary SCHOOL PARENT AND FAMILY ENGAGEMENT PLAN

As authorized under ESEA, as amended

School Year 2023-2024

Contents

| | |
|---|---|
| Overview | 2 |
| Required Parent and Family Engagement Policy Components | 3 |
| Joint Development | 3 |
| Annual Title I, Part A Meeting | 3 |
| Communications | 3 |
| School-Parent Compact | 4 |
| Reservation of Funds | 4 |
| Coordination | 4 |
| Building Capacity of Parents and Family Members | 5 |
| Building Capacity of School Staff | 5 |
| Building Capacity for Engagement – Optional | 6 |
| Adoption | 6 |

Overview

In support of strengthening student academic achievement, **Ticasuk Brown Elementary** receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by Section 1116(b)(1) of the Elementary and Secondary Education Act of 1965 (ESEA), as amended. The policy establishes the district's expectations and objectives for meaningful parent and family involvement and describes how the district will implement a number of specific parent and family engagement activities.

The **Fairbanks North Star Borough School District** agrees to implement the following requirements as outlined in Section 1116 of the ESEA, as amended:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under Section 1114(b)(2) of the Elementary and Secondary Education Act of 1965 (ESEA), as amended. [§1116(c)(3)]
- Update the school parent and family member policy periodically to meet the changing needs of parents and the school, distribute it to the parents and family members of participating children, and make the parental involvement policy available to the local community. [§1116(b)(1)]
- In carrying out the parent and family engagement requirements of this part, local educational agencies and schools, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under Section 1111 of the ESEA, as amended, in a format and, to the extent practicable, in a language such parents understand. [§1116(e)(4)]
- If the schoolwide program plan under Section 1114(b)(2) of the ESEA, as amended, is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the district. [§1116(c)(5)]
- The school district will be governed by the following definition of parental involvement and expects that its Title I, Part A schools will carry out programs, activities, and procedures in accordance with this definition:
 - Parent Involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—
 - that parents play an integral role in assisting their child's learning;
 - that parents are encouraged to be actively involved in their child's education at school;
 - that parents are full partners in their child's education and are included, as appropriate, in decision making and on advisory committees to assist in the education of their child; and
 - the carrying out of other activities, such as those described in section 1116. [§8101(39)]

Required Parent and Family Engagement Policy Components

Joint Development

Ticasuk Brown Elementary will take the following actions to involve parents and family members in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I, Part A programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

Parent representatives are involved in Titlewide Meetings:

- September 15, 2023 (Family Engagement)
- February 15, 2024 (Evaluation & Needs Assessment)
- May 2, 2024 (FY25 Plan Review)

Annual Title I Parent Meeting: September 6, 2023

Parent feedback surveys are distributed, collected and reviewed at the end of each Family Engagement Event (minimum 3 times per year)

Title I Parent Survey distributed, collected and summarized twice per year: fall and spring semesters.

Annual Title I, Part A Meeting

Ticasuk Brown Elementary will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I, Part A program, the nature of the Title I, Part A program, the parents' requirements, the school parent and family policy, the schoolwide plan, and the school-parent compact.

Survey:

Ticasuk Brown distributes a survey in the Fall ("Fall Title I Parent Survey) to provide parents the opportunity to provide input into preferred days/times for the Annual Title I Parent meeting as well as family engagement activities during the year.

Communication/Invitations

The Title I Parent Meeting is noticed to parents using multiple outreach methods including

- Blackboard Connect: Text Messages to cell phones, Robo calls and emails
- Weekly School Newsletter (distributed via S'more)

Meeting Date

2023-2024 Annual Title I Meeting held on September 6, 2023

Communications

Ticasuk Brown Elementary School will take the following actions to provide parents of participating children the following:

- Timely information about Title I, Part A programs.
- Flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care or home visits, as such services relate to parental involvement.
- A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards.
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.
- Information related to the school and parent and family member programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

- Weekly Newsletter-Distributed via S'more to all families.
 - The weekly newsletter includes pertinent and timely Title I information
 - The weekly newsletter is subsequently posted on the Ticasuk Brown Elementary website for public viewing.
- Transportation support to attend meetings and family engagement activities
 - Families are offered/provided transportation support through programs such as the McKinney-Vento program
- Access to District- Sponsored "Language Line"
 - Language Line is an on-demand translation service and can be used for immediate translation for non/limited English speaking parents
- Ticasuk Brown Elementary Family Handbook
 - The Handbook provides essential and easy to reference information for families regarding school procedures
 - The Handbook outlines who and how to contact the school for various common needs (absences, make-up work, homework help etc..)
- Back To School Night
 - A dedicated Title I information table with staff available at the table to answer questions
- Parent-Teacher Conferences
 - One on one conversations between parents and teachers to explicitly review and discuss their child's academic progress
- Literacy Night/AK Reads Act and Title I Annual Parent Meeting on September 6, 2023
 - Title I Annual Parent Meeting includes information on curriculum and assessments
 - Curriculum and Assessment information also available on the school and district websites
- School and District website Blackboard connect messaging (text, robo calls, emails)

School-Parent Compact

Ticasuk Brown Elementary- will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

- Fall Review
 - Ticasuk Brown's Title I Team with parent representation reviewed the School-Parent-Student Compact at the Fall Titlewide Meeting on September 15, 2023
- Parent/Teacher Conferences
 - School-Parent-Student Compacts were distributed and reviewed with parents during the Fall Parent Teacher Conferences, October 30 & 31, 2023
- Additional Distribution
 - School-Parent-Student Compacts were included in the weekly newsletter following the Fall Parent/Teacher Conferences to ensure families who were not able to attend in person have an opportunity to review and give feedback on the Compact.
- Input and Feedback
 - Parent/Family input and feedback on the compact is collected throughout the year and considered for subsequent revisions

Reservation of Funds

The **Fairbanks North Star Borough School District** will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental and family engagement is spent. *(Only applicable to districts with an allocation of \$500,000 or more.)*

- Funds reserved under this section by the district agency shall be used to carry out activities and strategies consistent with the district’s parent and family engagement policy, including not less than 1 of the following:
 - (i) Supporting schools and nonprofit organizations in providing professional development for local educational agency and school personnel regarding parent and family engagement strategies, which may be provided jointly to teachers, principals, other school leaders, specialized instructional support personnel, paraprofessionals, early childhood educators, and parents and family members.
 - (ii) Supporting programs that reach parents and family members at home, in the community, and at school.
 - (iii) Disseminating information on best practices focused on parent and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents and family members.
 - (iv) Collaborating, or providing subgrants to schools to enable such schools to collaborate, with community-based or other organizations or employers with a record of success in improving and increasing parent and family engagement.
 - (v) Engaging in any other activities and strategies that the local educational agency determines are appropriate and consistent with such agency’s parent and family engagement policy.

- Parent representatives are involved in Titlewide Meetings:
 - September 15, 2023 (Family Engagement)
 - February 15, 2024 (Evaluation & Needs Assessment)
 - May 2, 2024 (FY25 Plan Review)
- Annual Title I Parent Meeting: September 6, 2023
- Title I Family Engagement Activity Planning
 - Family Engagement Activities: aligned with prioritized student academic achievement needs
 - Parent Representative included on each Title I Family Engagement Activity Planning form
 - Evaluations collected and summarized after each family engagement activity event
- Title I Spring Survey includes opportunity for feedback on the year’s family engagement activities and suggestions for future planning

Coordination

Ticasuk Brown Elementary will coordinate and integrate parent and family engagement strategies under Title I, Part A with parent and family engagement strategies, to the extent feasible and appropriate, with other relevant Federal, State, and local laws and programs.

- Ticasuk Brown coordinates with the following Federal and State Programs and staff:
 - 21st Century Community Learning Centers After School Program
 - English Learner Program
 - Migrant Education Program
 - Student Support Services' Social Services Manager (SSM)
 - McKinney-Vento Homeless Liaison
 - Foster Care Liaison
 - Special Education to ensure eligible students and families are receiving specialized services.
 - Nutrition Services: Free/Reduced Lunch Program
- Ticasuk Brown's leadership is actively reaching out to form partnerships with local businesses and organizations.

Building Capacity of Parents and Family Members

Ticasuk Brown Elementary will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership between the school, parents, and the community to improve student academic achievement through the following:

- Providing parents and family members with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the proficiency levels students are expected to meet.
- Providing parents and family members materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement
- Providing assistance to parents of participating children, as appropriate, in understanding such topics as the following:
 - The challenging State academic standards.
 - The State and local academic assessments.
 - The requirements of Title I, Part A.
 - How to monitor a child's progress.
 - How to work with educators to improve the achievement of their children.

- Literacy Night/AK Reads Act and Title I Annual Parent Meeting on September 6, 2023
 - Title I Annual Parent Meeting includes information on curriculum and assessments
 - Curriculum and Assessment information also available on the school and district websites
- Families are provided resources to support literacy at home
 - Ticasuk Brown is using Title I funds to purchase 24/7 access to Epic, an online resource for full length curriculum-aligned books
- Family Engagement Activities
 - Museum Night: a partnership between with UAF Museum of the North and to showcase student work
 - Pastries with Parents: A morning coffee & donuts collaboration opportunity to partner with parents specifically addressing Social Emotional Learning and Bullying Prevention strategies
 - Art & Math Night: encouraging the understanding of and connections between art and math principles
 - Dr. Seuss Night: Emphasizing the importance of early reading strategies and the Science of Reading via a celebration of classic early reading author, Dr. Seuss

Building Capacity of School Staff

Ticasuk Brown Elementary will, with the assistance of its parents, educate its teachers, specialized instructional support personnel, principals, other school leaders, and other staff on how to reach out to, communicate, and work with parents as equal partners, in the value and utility of contributions of parents, and how to implement and coordinate parent programs and build ties between parents and schools.

Ticasuk Brown is supporting school staff-including classroom teachers, instructional coach, tutors, and leadership- in building their capacity to effectively work with parents. The following trainings and conferences include parent engagement components:

- Staff participating in District provided training and professional development (Title I)
 - MTSS Family Engagement Workshop (August 8 & 9, 2023)
 - ASDN Course Engaging Parents for Student Success
- Staff participation at State and National Conferences:
 - Alaska RTI/MTSS Effective Instruction Conference (January, 2024)
 - National ESEA Conference (February, 2024)
 - Alaska Science of Reading Symposium (April, 2024)
- On-going practice of effective school-level parent engagement strategies
 - Staff involvement and input into the design and implementation of Family Engagement activities and events
 - Staff communication with parents includes multiple modalities including
 - ClassDojo
 - SeeSaw
 - email
 - phone calls
 - in-person scheduled meetings

Ticasuk Brown Elementary will provide other reasonable support for parental involvement activities under Section 1116 as parents may request.

Ticasuk Brown recognizes parents and families have unique barriers to supporting their child's education which are addressed on an as needed basis such as:

- Transportation for McKinney-Vento students and for their parents/guardians to attend meetings
- Transportation for students in foster care to remain at Ticasuk Brown (when it is their school of origin) to provide educational stability
- Ensuring school communication is provided in multiple ways to reach as many families as possible per their preference including: in print, email, text message to cell phone, phone calls, robo calls, electronic versions, announcing upcoming family opportunities

Building Capacity for Engagement – Optional

NOTE TO THE SCHOOL: The school parent and family engagement policy may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities listed under Section 1116(e) of the ESEA, as amended:

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each Title I, Part A school–

- may involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training;
- may provide necessary literacy training from funds received under this part if the local educational agency has exhausted all other reasonably available sources of funding for such training;
- may pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- may train parents to enhance the involvement of other parents;
- may arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation;
- may adopt and implement model approaches to improving parental involvement;
- may establish a districtwide parent advisory council to provide advice on all matters related to parental involvement in programs supported under this section; and
- may develop appropriate roles for community-based organizations and businesses in parent involvement activities.

Adoption

This school parent and family member engagement policy has been developed jointly and agreed on with parents of children participating in Title I, Part A programs, as evidenced by _____.

This policy was adopted by the **Ticasuk Brown Elementary** on **[11/3/23]** and will be in effect for the period of **2023-2024**. The school district will distribute this policy to all parents of participating Title I, Part A children on or before **November 30, 2023**.

Printed Name of Principal: Catherine Pusch

Signature of Principal:  Date: 11/6/23