

PROCEDURES FOR EMERGENCY SCHOOL CLOSURE OR DELAY

F.N.S.B. public schools are never cancelled due to cold weather alone. We know schools provide a warm, safe and supervised environment for students—no matter what the temperature.

However, sometimes the cold weather combines with icy roads or ice fog to make transportation exceedingly difficult. In these rare instances, the opening of school may have to be delayed.

Only three times in the past ten years have district schools closed entirely! More often than not, the district will cope with bad roads by starting school two hours *later* than usual. A delayed start to school will ensure safer road conditions for travelers while still providing a school day for students.

PROCEDURE FOR A DELAYED SCHOOL OPENING

If it is necessary to delay the opening of school due to weather and road conditions, schools will open two hours later than usual.

For example, a school that normally starts at 7:45 a.m. would start instead at 9:45. A school that starts at 9:30 a.m. would start at 11:30 a.m. The ending time of school would not change.

Occasionally, it is necessary to *dismiss* high schools early so buses can complete their routes and return on time for elementary and middle school students. In this case, an announcement will be made to that effect. Otherwise, expect schools to end on time even if there is a delayed start.

The decision to delay the start of school will be made by 5:00 a.m. The superintendent of schools will make this decision after consultation with the transportation department, the bus company, state and local road maintenance personnel, and others.

PROCEDURE FOR SCHOOL CLOSURE

In the extremely rare event it is necessary to close school, that decision will be made by the superintendent of schools by 5:00 a.m.

HOW CAN PEOPLE FIND OUT IF SCHOOL IS DELAYED OR CLOSED?

- **The local media will be notified by 5:30 a.m.**
- **A recorded announcement can be heard by calling 452-2000 after 5:30 a.m.**
- **An announcement will be posted on the district's website (www.northstar.k12.ak.us)**

PRESCHOOL

If the START of school is delayed, there will be NO MORNING preschool.
If school is DISMISSED early, there will be NO AFTERNOON preschool.

AFTER SCHOOL ACTIVITIES

If schools are *closed*, all after-school activities are *cancelled*.

If the start of school is *delayed*, after-school activities are *not* automatically cancelled unless a districtwide announcement is made to that effect. Certain schools or activities may be cancelled at the discretion of the school principal or activities coach on a case-by-case basis.

PROCEDURES FOR SCHOOL STAFF

Delayed school opening:

- Principals will be telephoned directly at home by 5:30 a.m. and should keep their supervisor apprised of a viable phone number for them when conditions are marginal.
- All school district staff will report for duty at the regular time.
- Full credit will be given for the day's attendance to staff reporting within ninety minutes of the normal starting time.
- Staff unable to report to work should call their supervisor as soon as possible so a substitute can be hired.

School closure:

- Principals and/or assistant principals will report to their building to ensure the safety of students.
- All non-school 12-month employees are expected to report for work.
- If someone determines they cannot travel to work safely, they may take annual or personal leave after checking in with their immediate supervisor.