

FAIRBANKS NORTH STAR BOROUGH BOARD OF EDUCATION

RESOLUTION 2023-03:

**HONORING AND THANKING SHARON TUTTLE FOR HER SERVICE TO
THE FAIRBANKS NORTH STAR BOROUGH BOARD OF EDUCATION & SCHOOL DISTRICT**

WHEREAS, Sharon Tuttle has proudly called Fairbanks home for the past 47 years; beginning her long career with the Fairbanks North Star Borough School District on July 23, 1992; and will be retiring on September 2, 2022, after a distinguished 30-year career dedicated to the students, families, staff, School Board, and community; and

WHEREAS, Mrs. Tuttle has served the Fairbanks School District, with distinction, in many capacities at the school and administrative levels, as a trusted staff member, enthusiastic volunteer, loving parent, and devoted grandparent, beginning her career as a Personnel Technician in the Personnel Office, in the District Central Office, at Old Main, where she was hired to be responsible for the district's substitutes, the teacher applicants, and applicant hiring pool; and

WHEREAS, Mrs. Tuttle transferred to Weller Elementary in 1995, to serve as the school's Administrative Secretary, with the added bonus of being in her family's home school where she would be closer and more involved in her daughters', Kacie and Kelly, day-to-day education; and

WHEREAS, in addition to Mrs. Tuttle's full-time secretary position, she was also very involved as a parent and volunteer, helping to establish Weller's first informal After School Program and serving as the school's Program Co-Coordinator for three years; serving as the school's Family Night Coordinator for seven years; and volunteering on the school's PTA, organizing and chairing many student and family events, as well as serving as the PTA Treasurer for three years, and Co-President for one year; followed with serving as the Treasurer of Tanana Middle School's PTA during her daughters' time at the middle school; and

WHEREAS, Mrs. Tuttle, after nine years as Weller's Administrative Secretary, transferred to Lathrop High School in 2004, as its Administrative Secretary; followed by making a full circle back to the Administrative Center in early 2006, to serve as the Executive Assistant to the Fairbanks North Star Borough Board of Education, where she has served with dignity and integrity for the past 16 and a half years; and

WHEREAS, during Mrs. Tuttle's tenure as the School Board's Executive Assistant, there have been 303 Regular Meetings, 459 Special Meetings, and 306 Work Sessions, for a total of 1,068 board meetings, and the Board commends Mrs. Tuttle for her excellent attendance record, missing fewer than ten meetings during her entire tenure; and

WHEREAS, Mrs. Tuttle's exceptional organizational skills and attention to detail, coupled with her expertise and guidance regarding federal and state statutes, board policies, administrative regulations, and parliamentary procedures have been an invaluable asset to the School Board and its continued legal compliance; and aided by her grace, and her ability to remain calm and steady under the pressure of some intense situations, have enabled Mrs. Tuttle to effectively take on the most difficult of tasks during some unprecedented times; and

WHEREAS, Mrs. Tuttle was entrusted to serve as the Board's liaison between it and the public, including acknowledging every constituent email received by the Board, which at times reached into the hundreds during a week; responding to the public's inquiries and requests for School Board information, documents and records; preparing accurate meeting agendas and minutes of the Board's business – all of which were accomplished timely and exceptionally well with accuracy and fidelity; and

WHEREAS, Mrs. Tuttle's neutrality and impartiality providing equitable service which she provides with compassion and kindness when working with educators, students, parents, guardians, and the community at-large have made her very successful working in a political environment, while retaining her ability to stay neutral and empathetic; and

WHEREAS, through the years, in all her positions, Mrs. Tuttle has consistently earned the respect, confidence, and trust of Board members, supervisors, colleagues, and the community at-large, due to her integrity and strong work ethic; her kind treatment and consideration for others; her outstanding character; her reliability and dependability; her encouragement; her well-earned reputation as a trusted and her ability to be an active and impartial listener and confidant, providing sound advice and guidance to colleagues, supervisors, Board Members, and Board Presidents; her ability to work as a fully-engaged team member; her consistent and timely responsiveness to inquiries and other calls for assistance; and her wealth of and sharing of historical district knowledge;

NOW, THEREFORE, BE IT RESOLVED, the Fairbanks North Star Borough Board of Education expresses its wholehearted appreciation to Sharon Tuttle, and honors her for her outstanding contributions, devoted service, and unwavering dedication to the School Board and the students, families, and community members of the Fairbanks North Star Borough and School District; and sincerely thanks her for a job well done; congratulates her on her retirement; and wishes her all the best as she starts this next chapter of her life.

Passed and Approved: August 16, 2022

Jennifer Luke, President
Board of Education

ATTEST:

Carm Richardson, Incoming Board of Education Executive Assistant

